Dear ***Contact Name(s),***

As part of the Dodd-Frank Wall Street Reform and Consumer Protection Act, companies whose stocks are available on American exchanges are required to understand the origin of four metals used in their products: gold, tantalum, tin and tungsten, together known as *conflict minerals* or *3TG.* At least one of these metals is likely to exist in the products you supply to us. Our customers have asked us to assist in understanding the origin of these materials, and we are now asking for your assistance.

Because of the regulatory nature of these new rules, your cooperation in the data collection is expected. The outcome of this inquiry will not be used in sourcing decisions, and your cooperation will only enhance the relationship between our companies. Our customer has engaged Source Intelligence as a neutral, third-party, to assist with the data collection process. All information you provide will be kept secure and confidential. We have entered into a non-disclosure agreement with Source Intelligence and please feel free to request the execution of such an agreement with them as well.

This email will be followed by an email from Source Intelligence introducing their program and ways that you can provide the required information through their easy to use supplier portal. An additional benefit of their program is that if any other customers request the same information you will be able to quickly share it with them with the Source Intelligence system. If you are not the person within your organization responsible for regulatory or supply chain issues please forward this email to the correct person and copy cm@sourceintelligence.com on the message.

If you have any questions or concerns about this program, the required information or how you can provide it to other customers, Source Intelligence may be reached by email at cm@sourceintelligence.com or by phone at 1 877-248-0626.

Your support and cooperation on this issue is greatly appreciated.

Sincerely,

Account Manager Name(s)